



Saint Claret College (Autonomous), Ziro

Re-accredited with Grade 'A' by NAAC || Recognized by UGC under 2(f) & 12(B)

Affiliated to Rajiv Gandhi University

Post Box 22, Ziro - 791120, Arunachal Pradesh, India

office@sccz.edu.in * +91-7085320300 * www.sccz.edu.in

No. SCCZ/ Exam/2024-25/003

03.12.2024

Important Notice regarding Continuous Internal Assessment (CIA) & Class Attendance for PG Students

- Students who need clarification regarding the CIA may consult respective departments.
- Students who have qualified in the Continuous Internal Assessment are eligible to apply for the End Semester Exams.
- Admit Cards to students will be issued only on meeting the following requirements:
 1. Payment of the Semester fees
 2. Partial or full impounding of security deposit (for those who are lacking in attendance only).

PG Students:

Attendance Percentage	Security deposit impounded
Below 50%	Full Security deposit
50-55%	50% of the Security deposit
55-65%	25% of the Security deposit

Those with attendance shortage must pay the impounded amount to the College Office before collecting the Admit Card (3rd & 4th December 2024)

- Students with genuine reasons may approach the HoD/ Teachers with valid documents.
- Those who have failed in the CIA are not eligible to appear for the ESE.

• Controller of Examinations

Controller of Examinations
Saint Claret College (Autonomous),
Ziro, Arunachal Pradesh - 791120