

SAINT CLARET COLLEGE, ZIRO

P.B 22, Salaya, Lower Subansiri (Dt) Arunachal Pradesh



POLICY ON STUDY SCHOLARSHIPS/ ENDOWMENTS PRIZES

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To facilitate and ensure quality education at an affordable cost, Saint Claret College, Ziro (SCCZ) seizes every possible effort to make available government scholarships and stipends to eligible Claretine.

Apart from Government scholarships, students are offered scholarships, endowments and financial awards from the Management, corporate sector and private benefactors. The complete list of scholarships offered by SCCZ is available on the College website and in the hand book. Students are reminded from time to time to apply for scholarships.

Institutional Scholarships:

SCCZ management's policy for setting up endowments involves creating a dedicated fund that provides financial assistance to deserving students. This fund shall be created through donations from individuals, organizations, and alumni who want to support the education of deserving students. The fund shall be used to provide scholarships and other forms of financial assistance to students who meet the eligibility criteria. Till such a fund is created, the management shall set apart a sum of amount every year from the College Fees to be disbursed as scholarships.

The institution scholarships provided by SCCZ are based on various factors, such as academic performance, financial need, and extracurricular achievements. SCCZ offers a range of scholarships, including merit-cum-means scholarships, awards, and scholarships based on other criteria. The scholarships are awarded on a competitive basis, and the recipients are selected based on their eligibility and the availability of funds.

SCCZ Scholarships shall be under the following categories;

- SCCZ Residential Scholarships: For Financially Challenged/ differently abled students residing in College Hostels.
- SCCZ Academic Scholarships: For Financially Challenged/ differently abled day scholars.
- SCCZ Merit Awards: Toppers in each year/ Major in End Semester Exams.

The College shall expand the above list to accommodate more categories.

Special Cases: If there are no recipients for the scholarships, the funds are carried over to the next academic year. This ensures that the funds are utilized for the intended purpose of providing financial assistance to deserving students.

In the event that two students are selected for the same scholarship, guidelines shall be provided for sharing the scholarship. The management believes in ensuring that the scholarship fund is utilized efficiently and effectively to benefit the maximum number of deserving students.

Private Scholarships:

SCCZ also encourages private scholarships, and anyone can institute a scholarship at SCCZ. Private scholarships are managed by the SCCZ management, who ensure that the funds are utilized for the intended purpose. The duration of the private scholarship is determined by the donor, and SCCZ management ensures that the scholarship is awarded for the specified duration.

SCCZ policy for setting up endowments, institution scholarships, and corpus funds for scholarships is aimed at promoting the welfare of students and the local community. SCCZ provides a range of scholarships, and the funds are utilized efficiently to benefit the maximum number of deserving students. SCCZ encourages private scholarships and ensures that they are managed effectively and efficiently.

Scholarships' Office:

The Office of Scholarships shall look after the tasks involved in disbursement of Scholarships at SCCZ. Two faculty members shall be in- charge of the Office of Scholarships, one of whom shall be the Nodal officer for the National Scholarships Portal (NSP) which deals with all Governmental Scholarships (both Central and State Governments), and the other faculty member is in charge of disbursement of all other non-governmental scholarships. The Administrator of the College (Vice Principal [Admin]) shall oversee the functioning of the Office of Scholarships at SCCZ.

The specific task of the Scholarship officers shall be:

- To announce/ publicise the availability and eligibility for applying for scholarships at their due time.
- To receive, and verify/ scrutinise applications, and shortlist/ reject students for scholarships (wherever applicable).
- To ensure that the Scholarships are disbursed through the student's bank account and proper records of the same are maintained.

- To liaise with the departments and enlist students who are in need of financial assistance from time to time.

Important rules regarding eligibility for scholarships/ stipends:

- All scholarships are meant for regular students in “good standing.”

What defines a “Student in Good Standing”?

- Minimum attendance of 75% in each semester.
 - Satisfactory performance in academic and co- & extra-curricular activities.
 - Good conduct worthy of a Claretine on and off Campus, as detailed in the *Handbook*.
 - Healthy and appropriate linkages and communications on social networking sites.
 - Abides by the rules and regulations of the College and other regulatory bodies in Higher Education.
- For every scholarship disbursed by SCCZ, an actual attendance record of 75% at any time of the academic year is absolutely mandatory.
 - Each scholarship has its additional eligibility conditions. For governmental scholarships, students may access the respective websites for detailed information. For college-related scholarships, rules and regulations will be announced when applications are invited for the scholarship.
 - No student shall falsify information in order to avail of these scholarships.
 - No student shall apply for / claim more than one stipend/scholarship at the same time.
 - Awardees shall have a bank account for the disbursement of these scholarships.

Instituting a Scholarship at SCCZ

Interested public, families, corporates, agencies, and alumni are welcome to institute scholarships that will facilitate higher education at an affordable cost for deserving students. For procedural details, please contact the *Office of Scholarships, SCCZ*, by e-mail: zirocollege@gmail.com or visit the website: www.sccz.edu.in