

SAINT CLARET COLLEGE, ZIRO
DEPARTMENT OF COMMERCE



Report on Internship 2021-22

As part of regular curriculum under Paper Code BCM 601, Paper Title – Banking and insurance under the Semester System of Rajiv Gandhi University, Doimukh. Department of Commerce, Saint Claret College, Ziro send the students of B.COM VI Semester for a week long internship program from 13th April 2022 to 30th April 2022 at Apex Bank, Hapoli and Ziro Branch, the objective of sending students of the department for internship is to give hand on experience and learn not only by reading and writing but rather by involving. Mr. Chiging Lampung was the coordinator of the internship.

Enclosed:

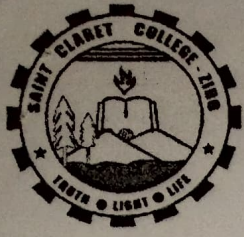
1. Request (Application) for internship
2. Name of the Students
3. Students Undertaking
4. Certificates

A handwritten signature in blue ink, appearing to be "A. P. S.", written over a date stamp.

Head

Department of Commerce
Saint Claret College
Ziro -791120

HoD Commerce



Saint Claret College, Ziro

Accredited with Grade 'A' by NAAC || Recognized by UGC under 2(f) & 12(B)
Affiliated to Rajiv Gandhi University
Post Box 22, Ziro - 791 120, Arunachal Pradesh, India
zirocollege@gmail.com * +91-7085320300 * www.sccz.edu.in

Ref. No.: SCCZ/ Apex Bank/ 1487

11/04/ 2022

The Branch Manager
Apex Bank, Branch Hapoli/ Old Ziro,
Lower Subansiri Dt.

Subject: Request for internship for B.Com Semester 6 students.

Dear Sir/madam,

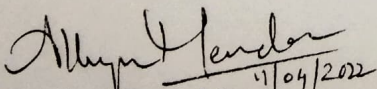
Greetings from Saint Claret College, Ziro!

With reference to the subject cited above, I would like to mention that the B.Com Semester 6 students have to undergo a mandatory Internship for the paper BCM 601: Banking and Insurance. We have 7 students who are supposed to go for internship. We request you to kindly arrange for the mandatory internship of 15 days (preferably in the afternoon hours; 01.00 PM to 04:00 PM) in your esteemed bank.

As part of the internship, the students could be introduced to banking services available at your Bank. On successful completion of the stipulated internship, the students must be provided with a certificate on your letterhead, the format of which will be given to you.

The Head of the Department of Commerce, Mr. Chiging Lampung will liaise with your staff frequently and obtain feedback on the students' performance. Attached herewith is the list of the students who will be attending the internship at your esteemed bank. We thank you for your cooperation and request you to kindly give your consent.

Yours truly,


Dr. Fr. Allwyn Mendoz
11/04/2022

PRINCIPAL
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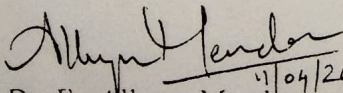
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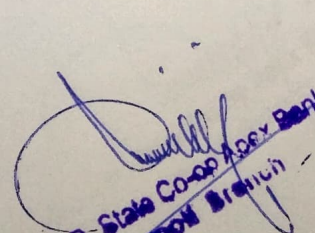
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11/04/2022

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Saint Clare College
Ziro - 791 120


The A.P. State Co-op Apex Bank Ltd.
Hapoli Branch - 12/04/22
9862971826



Saint Claret College, Ziro

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List of B.Com Semester 6 Students

SL. NO	NAME	SEX	COLLEGE ROLL NO	PHONE NO.
1.	MR. TAKU TABING	Male	18 BC 010	8257061645
2.	MR. GYATI NITI	Male	19 BC 002	8730013302
3.	MR. HIBU TABIO	Male	19 BC 003	9863247993
4.	MR. NANI TAMANG	Male	19 BC 004	8257002952
5.	MR. TAMUK TAJA	Male	19 BC 005	8974902509
6.	MS. BAMPI LOMBI	Female	19 BC 006	7085291990
7.	MS. TASSO YANKU	Female	19 BC 008	7629820948

Allyson Jender
11/04/2022

PRINCIPAL
Saint Claret College
Ziro - 791 120

Dr. Jender
The A.P. State Co-op Bank Ltd.
Haport Branch
12/04/22

SAINT CLARET COLLEGE, ZIRO
DEPARTMENT OF COMMERCE

UNDERTAKING BY INTERN

I, Gyati Niti ✓ son/daughter of Gyati Nama am a bona-fide student of Saint Claret College, Ziro (College ID number) 19BC002 as a part of the university curriculum of the VIth Semester and in partial fulfillment of requirements towards a degree in B.COM, I am required to do 15 days long internship from 13th April 2022 to 30th April 2022.

During the internship, the details of which have been communicated in writing to the internship coordinator of the college. I promise to fulfill all the objectives and do my very best in the responsibilities assigned to me by the internship site and be accountable and report to the supervisor assigned to me at the site.

During the internship, I shall conduct myself as a worthy Claretine, according to the ethos of Saint Claret College, Ziro. I promise not to bring myself or another person to any disrepute by any action that is detrimental to my own and family's integrity and good name as well as the ethos, integrity and the good name of the college and the internship site.

In the event of any unfortunate incident, I agree to indemnify and hold harmless the authorities of Saint Claret College from any loss, damage, or injury, including death that may be sustained by me, or to any property belonging to me. I agree to hold myself entirely responsible for the consequences of my behavior during the entire event.

Name of the student: Gyati Niti

Signature: [Signature] Date: 04th May '2022

Endorsement by the parent/Guardian

I, as the parent/Guardian of the student Gyati Nama approve and endorse my ward's undertaking given, with regards the internship.

Name of the parent/Guardian: Gyati Nama

Signature: [Signature] Date: 04th May '2022

The Arunachal Pradesh State Co-Operative Apex Bank Ltd.

(Sponsored by Government of Arunachal Pradesh)

Head Office : Naharlagun, (A.P.), Branch : Hapoli – 110, Lower Subansiri District A.P

E-Mail : aruncobankhapoli@gmail.com

Date : 02/05/2022

Centre : Hapoli Branch

Certificate No. 005/22



CERTIFICATE

This is certify that Shri /Smt. / Mr /Miss : **GYATI NITI**
S/o / D/o / W/o **GYATI NAMA** has successfully completed the training programme titled

Short Term Course on Internship for 15th days at Apex Bank Hapoli Branch

Organized: Hapoli Branch from 12th APRIL 2022 to 30th APRIL 2022

COURSE COORDINATOR

SHORT TERM BANK TRAINING

Date: 2nd May 2022



Branch Manager of the Arunachal Pradesh
State Co-Operative Bank Apex Ltd.
Hapoli Branch
Branch Manager

Cashier

210522