

SAINT CLARET COLLEGE, ZIRO

Minutes of the Meeting

Day/Date: Monday, 25th June 2022

Time: 11:00 AM

Venue: Auditorium

Member Present:

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| 1. Dr. (Fr.) Allwyn Mendoz, Principal | -Chairperson |
| 2. Fr. Thomas Kollakompil, Vice Principal | -Vice Principal |
| 3. Fr. John K.J. Governing Body Member | -Member (Mgmt. Rep.) |
| 4. Dr. Utpal Talukdar, Senior Faculty | -Coordinator |
| 5. Dr. Bhaboklang Sohkhet, Senior Faculty | -Dy. Coordinator |
| 6. Dr. Sonisha R. Syiem, Senior Faculty | -Member |
| 7. Mr. Dani Lalyang, Senior Faculty | -Member |
| 8. Ms. Withoam Socia, Senior Faculty | -Member |
| 9. Dr. Vajana Thakuria, Senior Faculty | -Member |
| 10. Mr. Jeremiah Modi, Senior Faculty | -Member |

The Meeting begins with the words of welcome by Dr. Sonisha R. Syiem, the Member, IQAC.

Agenda discussed:

- 1. Outcome achieved and quality initiatives:** Dr. Bhaboklang Sohkhet, Dy. Coordinator, IQAC briefed on the activities and initiatives taken during the academic year 2021-22. He informed the august house that some certain quality initiatives are:
 - Faculty Development Program on NAAC Metrics, Documentation, and Preparedness for Accreditation and CBCS was organized in collaboration with Xavier Board of Higher Education in India, Bengaluru, from August 5-7, 2021.
 - Faculty Development Program on hands-on-learning & Course Creation in TalentLMS in collaboration with Edifyer Inc. on August 30 & September 8, 2021.
 - Student Orientation Program (namely- Claretine Orientation Program) was organized on September 2, 2021. Some of the highlights- vision, mission and core values; awareness on campus culture directives; CBCS.
 - International Conference on Application of Remote Sensing & GIS for Disaster Management organized by Department of Anthropology & Geography, SCCZ on November 6, 2021. Resource Persons were from Rajiv Gandhi University, Arunachal Pradesh; Gauhati University, Assam and Colorado School of Mines, USA.
Workshop on Climate Change, Mitigation & Ecosystem Resilience was organized by SCCZ in collaboration with Dept. of Environment, Forest & Climate Change, Government of Arunachal Pradesh sponsored by NABARD.
 - The Principal, SCCZ and Coordinator, IQAC & Academic Affairs participated in the Principal's Conclave 2022 on Implementation of NEP 2020 at UG level and other matters of Academic, Examinations, Affiliations, NAAC Assessment, Autonomy, at Rajiv Gandhi University, Itanagar on April 26, 2022.
 - Application for Autonomy to SCCZ was submitted to Joint Registrar, UGC, New Delhi and a copy to Registrar, RGU for forwarding the same to UGC.
 - To mark the occasion of "Azadi Ka Amrut Mahotsav", celebrating 75th years of India's Independence- A radio talk was delivered by two faculty of SCCZ at

Dr

All India Radio, Ziro organized by Directorate of Art and Culture, Govt. of Arunachal Pradesh on August 11, 2022.

Free Legal Aid Awareness & Outreach Program on the occasion of "Azadi Ka Amrut Mahotsav" organized by District Legal Service Authority, Ziro on October 30, 2021.

First Draft of NAAC SSR (Cycle 2): The first draft of SSR by all working committees based on the data/documents (QnMs) and write-ups (QIMs) as per the Manual for Self Study Report Affiliated/constituent Colleges and Standard Operating Procedures (SOP) for data validation and verification was submitted to the Steering Committee, SCCZ on June 22, 2022 and the same is under review of the Steering Committee.

The meeting concluded with a vote of thanks proposed by Mr. Jeremiah Modi, Member, IQAC.



Coordinator, IQAC

Coordinator
Internal Quality Assurance Cell
Saint Clare College
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Chairperson, IQAC

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