



Saint Claret College, Ziro

Accredited with Grade 'A' by NAAC || Recognized by UGC under 2(f) & 12(B)
Affiliated to Rajiv Gandhi University
Post Box 22, Ziro - 791 120, Arunachal Pradesh, India
zirocollege@gmail.com * +91-7085320300 * www.sccz.edu.in

Online Exam 2021

24.01.2021

- All students must read and follow the guidelines issued by RGU in detail. (view guidelines on the college website www.sccz.edu.in)
- The students must appear for their exams on the given date and at the given time (refer exam date-sheet on the college website)
- The following points are taken from the guidelines issued by RGU. **Additional guidelines are marked in Red and must be complied by the students.**

Issue of question papers: The Question paper for a particular paper will be sent to the students on the day of exam before 5 mins of the commencement of the exam through e-mail (**institutional E-mail ID only**) **and through SCCZ Talent LMS.**

Duration: The duration of the examination shall be of (3 + 1) four hours. Three hours will be appearing for the examination and additional one hour will be for reprographic activities *viz.* scanning, converting to PDF format etc. and then sending the answer script to designated email addresses.

Submission: Students of Saint Claret College should email their copy of answer script (only in PDF format) to the college email address allotted by the university, marking a copy to respective email address designated for Controller of Examinations for each College. (both email IDs are given below)

- To - sccz@rgu.ac.in
- Cc - exam.sccz@rgu.ac.in
- **All students must upload a copy of the answer scripts to the SCCZ Talent LMS**

Submission of Hard Copies: The students will have to submit hard copies of all the answer scripts together in a single packet within 3 working days after completion of their last examination to the College Office. (follow other guidelines on pg.10 of RGU guidelines)

Mock Test: A mock test will be conducted for all batches as per the schedule given below:

Date	Time/ Duration	Subject
25.01.2021	01.00 PM to 02.00 PM	B.A Sem 1: English Compulsory
		B.A Sem 3: EVS
		B.A Sem 5: Major Paper 1
		Mass Com: BMC 102; BMC 304; BMC 504
		B.Com: BCM 102; BCM 301; BCM 502 [Group B], BCM 503 [Group C]

- All students must take the Mock Test without fail and follow the guidelines for Online submission only.

Contd. On the next page



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Answer Script Sample: Enter only the required details as given in the sample below

Name, Roll.No*., Name of the Subjects, Paper No/Code, Date of Examination on the top of the answer script/paper in the Cover/ First page.

On subsequent pages of the answer script, Roll. No. with signature should be written.

***Roll No.:** First Semester Students may use their College Roll Number.

Students of Semester 3 & 5 must enter their University Roll Number

(Cover/Front Page)

Rajiv Gandhi University
On-line Blended Examination 2020

Subject.....Course.....(Old/New).Paper Code.....

Title of the Paper.....Semester.....

Name:..... Roll No...

Date.....Signature.....

- Subsequent pages should be as per the sample given below.

(In every page on top) write the following:

Roll No.....Signature.....

Note: In addition to these guidelines, all other instructions regarding the word-limit, page limit, exam preparedness etc., should be followed as notified in the RGU Guidelines.

All the Best!

PRINCIPAL
Saint Claret College
Ziro - 791 120