



SAINT CLARET COLLEGE (AUTONOMOUS), ZIRO

IQAC

INTERNAL QUALITY ASSURANCE CELL (IQAC)

Accredited with Grade 'A' by NAAC || Recognized by UGC under 2(f) & 12(B)

Affiliated to Rajiv Gandhi University

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Date: 4th June 2026

CERTIFICATE

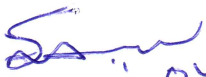
This is to certify that we the undersigned, have conducted the External Academic and Administrative Audit (AAA) of Saint Claret College (Autonomous), Ziro (SCCZ), Arunachal Pradesh for the year 2024-25 on 4th June 2026. The AAA was coordinated by the Internal Quality Assurance Cell (IQAC) of the College. During the visit, we verified the following aspects:

1. Institutional profile
2. Accolades (Recognition & Awards)
3. Curricular and Teaching-Learning Aspects
4. Examination and Evaluation System
5. Research Promotion and Development
6. Extension and Collaboration
7. Infrastructure and Learning Resources

The Report of the AAA has been submitted to the Principal and IQAC, SCCZ during the Exit Meeting.

We appreciate the cooperation extended by the Principal, Coordinator IQAC, Faculty, and Administrative Officers during the peer review process.

We wish SCCZ the best in its future endeavors.

S. S.  04/06/2026

Prof. Subhrangshu Sekhar Sarkar
Department of Business Administration
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Assam

 04.06.2026

Prof. Rama Chandra Parida
P. G. Department of Commerce
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ACADEMIC AND ADMINISTRATIVE AUDIT (AAA) REPORT

Saint Claret College (Autonomous), Ziro
Academic Year 2024-25

Submitted to:
The Principal
Saint Claret College (Autonomous), Ziro

Date: 05 June 2026

1. PREAMBLE

The Academic and Administrative Audit (AAA) Peer Team visited Saint Claret College (Autonomous), Ziro on 04 June 2026 to assess the quality of academic and administrative processes, evaluate institutional effectiveness, and provide constructive recommendations for further quality enhancement.

The audit was conducted through verification of institutional records, interaction with the management, Principal, IQAC, Heads of Departments, faculty members, non-teaching staff, and students, along with a comprehensive inspection of the academic, administrative, and physical infrastructure facilities of the College.

The Peer Team places on record its appreciation for the excellent cooperation extended by the Management, Principal, IQAC, faculty members, staff, and students throughout the audit process.

2. OVERALL OBSERVATIONS

Saint Claret College (Autonomous), Ziro has established itself as one of the leading institutions of higher education in Arunachal Pradesh and the North-Eastern Region. The institution demonstrates a clear commitment to academic excellence, value-based education, holistic student development, and community engagement.

The conferment of autonomous status by the University Grants Commission marks a significant milestone in the growth trajectory of the College and reflects the confidence reposed in the institution's academic and administrative capabilities.

The Peer Team observed a vibrant academic environment supported by committed leadership, dedicated faculty members, active student participation, and an effective quality assurance mechanism.

3. MAJOR STRENGTHS OF THE INSTITUTION

3.1 Visionary Leadership and Governance

- Strong and committed leadership with a clear institutional vision and mission.
- Well-defined governance structure with effective functioning of statutory and academic bodies.

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- Participatory management practices promoting transparency and accountability.
- Strong institutional commitment towards continuous quality improvement.

3.2 Academic Excellence

- Effective implementation of the provisions of NEP 2020.
- Timely curriculum revision and restructuring following the conferment of autonomous status.
- Introduction of innovative and multidisciplinary courses relevant to local, regional, national, and global developmental needs.
- Strong emphasis on Outcome-Based Education and student-centric teaching-learning practices.
- Integration of professional ethics, human values, gender sensitization, environmental sustainability, and community engagement within the curriculum.

3.3 Quality Assurance Mechanisms

- Active and functional Internal Quality Assurance Cell (IQAC).
- Systematic academic planning through academic calendars, departmental plans, and institutional quality initiatives.
- Regular collection and analysis of stakeholder feedback.
- Effective documentation and maintenance of institutional records.

3.4 Digital Academic Governance through ERP

The Peer Team particularly appreciates the robust ERP-enabled academic management system adopted by the College.

The ERP platform has significantly strengthened academic administration through:

- Digital course allocation and monitoring.
- Uploading and monitoring of lesson plans and course progression.
- Maintenance of attendance and assessment records.
- Academic documentation and reporting.
- Monitoring of curriculum delivery and academic performance.
- Enhanced transparency, accountability, and data-driven decision-making.

The ERP system reflects the institution's commitment to digital transformation and serves as a model of good practice in academic governance.

3.5 Student Support and Development

- Strong mentoring and counselling mechanisms.
- Student-centric academic environment.
- Focus on employability, entrepreneurship, and skill development.
- Active participation of students in co-curricular, extension, and community engagement activities.
- Healthy teacher-student relationship and supportive campus culture.

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3.6 Infrastructure and Learning Resources

- Well-maintained campus with a conducive learning environment.
- Adequate classrooms, laboratories, library facilities, ICT-enabled teaching-learning resources, and student support facilities.
- Green campus initiatives reflecting environmental responsibility.

4. GOOD PRACTICES IDENTIFIED

The Peer Team identified the following noteworthy practices:

- Effective integration of institutional values with academic processes.
- ERP-based academic management and documentation.
- Systematic implementation of autonomy-related academic reforms.
- Strong student mentoring and counselling practices.
- Community-oriented educational initiatives.
- Integration of local and tribal perspectives into academic programmes.
- Active engagement of IQAC in institutional quality enhancement.

5. AREAS FOR FURTHER IMPROVEMENT

While appreciating the overall performance of the institution, the Peer Team recommends the following areas for further strengthening:

5.1 Research and Innovation

- Enhance the quantity and quality of research publications in indexed journals.
- Encourage faculty members to secure externally funded research projects.
- Establish interdisciplinary research groups focusing on regional and tribal development issues.
- Strengthen student research and publication initiatives.

5.2 Industry and Institutional Collaborations

- Expand collaborations with industries, universities, research organizations, and professional bodies.
- Strengthen internship, placement, and industry engagement opportunities.
- Promote national and international academic partnerships.

5.3 Outcome Assessment

- Further strengthen CO-PO-PSO attainment analysis.
- Establish a comprehensive graduate outcome tracking mechanism.
- Utilize learning analytics for academic planning and improvement.

5.4 Resource Mobilization

- Explore external funding opportunities from government agencies and funding bodies.
- Enhance consultancy and extension activities.
- Develop long-term resource mobilization strategies under autonomous status.

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5.5 Internationalization

- Encourage student and faculty exchange programmes.
- Promote international academic collaborations and virtual learning initiatives.
- Increase participation in international conferences and collaborative projects.

6. FUTURE POTENTIAL

The Peer Team firmly believes that Saint Claret College (Autonomous), Ziro possesses the academic strength, leadership capability, institutional culture, and stakeholder commitment required to emerge as a premier autonomous institution in North-East India.

The institution is well-positioned to become a centre of excellence in higher education through focused efforts in:

- Research and innovation.
- Academic internationalization.
- Digital transformation.
- Skill and entrepreneurship development.
- Community engagement and sustainable development.

7. OVERALL OBSERVATIONS

The Peer team made a visit to various physical facilities like Library, ICT facilities, smart classrooms, Language lab, laboratories (anthropology, geography, mass communication, psychology), examination office, /cell, administrative office counselling centre, sports and fitness centres etc. The team is satisfied over the facilities created in the college.

However, following points may be noted:

1. Marksheets mentioned Subject – should be programme
2. Students feedback collected are very less, proper system should be there to collect more students feedback.
3. Library is in 4th floor, students may not be encouraged to visit
4. At Gym, only 4 enrolments are there.
5. Library is manned by only one person.

Interaction with teaching and non-teaching staff were carried out and following observations are made where college should concentrate:

1. To attract better faculty and to retain existing faculty, UGC basic pay is to be considered.
2. Some facilities including special leaves should be considered for women staff and faculty
3. Medical facilities in the form of group insurance scheme may be considered.
4. House Rent allowance or provision for accommodation can be thought of.
5. The probation period and promotion policy should be framed
6. Academic leave and incentive for publication should be planned
7. Each department should have 7 faculty as per norms
8. Workload of teachers should be as per UGC norms

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9. Bus parking facility may be created
10. Office staff is very less
11. Leave rules should be framed for non-teaching staff including peons.
12. Bus driver roaster need to be prepared.

8. CONCLUSION

The Peer Team records its appreciation for the commendable progress made by Saint Claret College (Autonomous), Ziro in academic and administrative development.

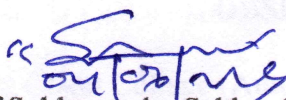
The institution demonstrates a strong commitment to quality, innovation, inclusiveness, and value-based education. The recent attainment of autonomous status provides an excellent opportunity to further strengthen academic excellence, institutional effectiveness, and societal impact.

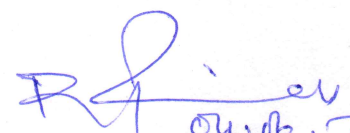
The Peer Team is confident that with its dedicated leadership, committed faculty, supportive management, and enthusiastic students, the College will continue its journey towards becoming a benchmark institution of higher education in the region.

The observations and recommendations contained in this report are intended to support the institution in its continuous pursuit of excellence and quality enhancement.

Submitted by

Academic and Administrative Audit (AAA) Peer Team


(Prof Subhrangshu Sekhar Sarkar)


04.06.2026
(Prof Rama Chandra Parida)

Date: 05 June 2026

Place: Ziro, Arunachal Pradesh