



Saint Claret College (Autonomous), Ziro

Re-accredited with Grade 'A' by NAAC || Recognized by UGC under 2(f) & 12(B)

Affiliated to Rajiv Gandhi University

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Notice on Google Workspace Account

Dear Students,

To streamline our efforts in online teaching and learning, the College will be providing all students with **Google Workspace accounts** which will integrate all Google Apps and will be a very useful tool for education. All students will be required to use the **Google Workspace accounts** to access **online learning resources provided by the respective Departments**.

The **Google Workspace** account can also be used to communicate with the College office/ teachers, etc.

Read the following guidelines:

1. All First Semester students will be given the Institutional Email ID and Password by the college.
2. The Institutional Email ID will be in the following format eg: 25antug10001@sccz.edu.in ('college roll number'@sccz.edu.in) on first login, the password needs to be changed.
2. The College roll number will be your password to access the ID for the first log in and set your own password after that.
3. The Institutional Email ID will give you access to all Google Apps, such as Mail, Google Classroom, Docs, sheets, Meet, etc.
4. Please use the Email ID **ONLY** for official purposes related to college as after completion of courses your ID will be deactivated.


16/9/26

Debajit Gogoi

Coordinator

Online Learning Resources

Saint Claret College (Autonomous), Ziro