

**SAINT CLARET COLLEGE  
ZIRO, ARUNACHAL PRADESH**

**SELF STUDY REPORT -  
SUPPLEMENTARY**

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**[SSR - SUP]**

**Accreditation :: Cycle One**

**February 22, 2015**

*Submitted to:*

**The Peer Team  
National Assessment and Accreditation Council (NAAC)  
Bengaluru – 560 072**

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# SAINT CLARET COLLEGE, ZIRO

## **SUPPLEMENTARY SELF-STUDY REPORT (SSR-SUP)** **ACCREDITATION—CYCLE ONE**

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5. Student Support & Progression Vajana Thakuria (L) Kenpi Riba Caroline Tage	6. Governance & Leadership Fr. Paulson Veliyannoor (L) Fr. Allwyn Mendoz Fr. Walter Naveen Bhaboklang Sohkhlet
7. Innovations & Best Practices Sr. Daisymol Mathew (L) Samtung Kungkho	8. Technical Support Ukil Ch. Doimary (L) Tage Hailyang Tamo Yanga Kalung Guro

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## PREFACE

**Saint Claret College** (SCC) uploaded its Self-Study Report (SSR) to the College website ([www.sccz.edu.in](http://www.sccz.edu.in)) on July 16, 2014 and subsequently on July 21, 2014, submitted the same to the Director, the National Assessment and Accreditation Council, *vide* letter No. SCCZ/NAAC/640, in fulfilment of the mandatory requirements for quality assessment and accreditation.

Between the submission of the SSR and the Peer Team Visit scheduled to begin on February 23, 2015, nearly eight months have passed by and much progress and many events have happened at Saint Claret College which are documentation-worthy and will be of relevance for the process of assessment and, hence, of interest for the NAAC and its Peer Team.

Hence, on behalf of the entire Claretine Community, we submit this brief “Self-Study Report – Supplementary” to the NAAC through its Peer Team, for validation during the Visit. We humbly request the Peer Team to examine this SSR-SUP as well, as part of their process of assessment and accreditation of our Institution.

*On this twenty second day of the month of February, in the year two thousand and fifteen.*

Sincerely:

Dr. Utpal Talukdar  
Coordinator  
Steering Committee

Dr. (Fr.) Paulson Veliyannoor, CMF  
Principal

## **CRITERION 1: CURRICULAR ASPECTS**

### **A. Admission Process for the Session 2014-2015:**

Admissions to the current session were completed as per the norms of the University. This being the first time semestral system was introduced for the B. A. (general) stream, the admission procedure was geared accordingly.

The regular admissions were closed on July 4, 2014. However, students who passed in compartment in Class XII but cleared the College Admissions Test were given provisional admission which was then regularized on submission of their clearing the Compartment examination subsequently, as per the University provisions.

The following was the calendar of admissions:

*Table 1. 1. Admission Calendar*

<i>Sl. No.</i>	<i>Admission Particulars</i>	<i>Dates</i>
1.	Issue of Prospectus & Application Forms	May 28 – June 14, 2014
2.	Last Date for Submission of Applications	June 14, 2014
3.	Scrutiny of Applications	June 15-17, 2014
4.	Notification of Eligible Candidates – First List (on college website & bulletin board)	June 18, 2014
5.	First Cycle of Admissions	June 19-23
6.	Issue of Admit Cards for Written Test (for those below 50% marks in Class XII)	June 18-24
7.	Written Test	June 25, 2014 1:00-3:00 PM
8.	Declaration of Results	June 30, 2014
9.	Second Cycle of Admissions	July 1-4, 2014

Classes began for first semester students on July 16, 2014 with an inaugural function and two days of Student Orientation Program.

For the senior students, admissions were done immediately after the declaration of results in the second week of July and were completed by July 20. Classes began for them with an inaugural function and a day-long orientation program on July 22, 2014.

## **B. Results of 2013-14 University Examinations**

Students of Saint Claret College achieved excellent results in the University examinations held in April-May 2014. The details are as given below:

*Table 1. 2. University Examination Results of 2014 (Annual)*

<i>Class</i>	<i>Appeared</i>	<i>Passed</i>	<i>Pass Percentage (State % in parenthesis)</i>	<i>Numbers of Ranks</i>
BA III Hons.	70	69	<b>98.5%</b> (Overall % in the State: 82%*)	3 overall + 14 subject ranks
BA III Pass	70	62	<b>88.5%</b> (Overall % in the State: 44%*)	-

*(before revaluation results are announced. The College percentages given are after all revaluation results. We have not received any communication from the University on the updated overall pass percentages after revaluation results.)*

Given below is the list of Ranks won by the Claretines in the University examinations April 2014. The College won 3 overall ranks and 14 subject-wise ranks.

*Table 1. 3. Rank Listing of 2013-2014:*

### **Overall Ranks**

<i>Name</i>	<i>Overall Rank</i>
Nyayom Lingu	2 <sup>nd</sup>
Ankheey Hage	5 <sup>th</sup>
Chaya Taku	6 <sup>th</sup>

### **Subject-wise Ranks**

<i>Sl. No.</i>	<i>Name</i>	<i>Subject</i>	<i>Rank</i>
1.	Nada Yami	English	1 <sup>st</sup>
2.	Nyayom Lingu	Geography	2 <sup>nd</sup>
3.	Ankheey Hage	History	1 <sup>st</sup>
4.	Chaya Taku	Geography	3 <sup>rd</sup>
5.	Junu Elapra	English	3 <sup>rd</sup>
6.	Bomge Gamlin	Economics	4 <sup>th</sup>
7.	Biku Aka	Geography	7 <sup>th</sup>
8.	Jarmin Karlo	Economics	7 <sup>th</sup>
9.	Nabam Hina	History	8 <sup>th</sup>
10.	Tara Dagium	Economics	9 <sup>th</sup>
11.	Anshu Singh	English	9 <sup>th</sup>
12.	Tasso Ampì	Geography	9 <sup>th</sup>
13.	Ansu Rai	Political Science	9 <sup>th</sup>
14.	Bullo Asung	Political Science	10 <sup>th</sup>

**C. Contributions of SCCZ / its Staff to Curricular Implementation / Development in the University/ Higher Education Dept.**

- Saint Claret College was raised to the status of a sub-center for UG Central Evaluation of the University, vide RGU Notification No. Exam-3034/2002-14 Dated Rono Hills, Doimukh the 28<sup>th</sup> November 2014 : the only private college to be raised so under the University.
- Ten assistant professors of the College were appointed as UG Central Evaluators for the University Examinations, December 2014.
- Ms. Kenpi Riba, Assistant Professor, Dept. of Mass Communication, served as Question Paper Setter for Semestral Examination
- Mr. Sayan Dey, Assistant Professor, Dept. of Mass Communication, served as Question Paper Setter for Semestral Examination
- Dr. (Fr.) Paulson Veliyannoor led an invited workshop on “Quality Management in Higher Education” at the XV Annual Conference of Higher and Technical Education, Govt. of Arunachal Pradesh.

**D. New Courses Applied for:**

- As part of diversification of courses and in sync with the Strategic Plan of the College – “Vision 2020: Innovate to Transform” - in December 2014, the College applied for starting B. Com from the academic session 2015-16. University’s permission is awaited.

## CRITERION 2: TEACHING, LEARNING AND EVALUATION

### A. Student Enrollment Statistics for the Session 2014-2015:

Given below is the minimum and maximum percentage of marks for admission at entry level for each of the programs offered by the college in comparison with other colleges of the affiliating university within the city/district. There is only one other college within the district – Government College, Yachuli.

*Table 2.1. Comparative Analysis of Quality of Students at Entry Level*

Course (as per 2014)	Saint Claret College Ziro		Govt. College, Yachuli	
	Minimum%	Maximum%	Minimum%	Maximum%
B.A.				
B.A. (Traditional)	40	89	40	63
B.A. (Professional)	50	73	<i>Course Not Offered</i>	
Certificate Courses	40	60	<i>Course Not Offered</i>	

**Diversity:** The College, being situated within a State that is 100% tribal, primarily serves the tribal youth. However, within this defining parameter, there is much diversity in that several tribes are represented in the student community. There are also students who are differentially abled, from different states, and under general category, though such numbers are not significantly comparable. Here are some details:

*Table 2.2. Diversity Statistics*

Category	Description	Numbers (2014)
ST	Majority of the Student Population, much above the state norm of 80% reservation for Tribal Students. The College also endorses and serves as a conduit for the APST students to receive financial scholarship available for APST students from the Govt. of Arunachal Pradesh	744
Number of Tribes Represented	Majority of the tribal students belong to Apatani tribe, as Ziro valley is an Apatani habitation. However, the College admits tribal youth from any part of Arunachal and outside, provided they fulfil eligibility criteria.	8
Women	SCCZ, in view of inclusive education, gives special support for women's education by offering residential facilities for women (140) and merit scholarships (50) through MoU with Single Step Foundation, USA	440



Differently-abled	Given scholarship (study & residential) Special Library Facilities (braille books) Currently we have a physically challenged and a visually challenged student.	2
Number of States Represented	Though the College is nestled in remote Himalayan foothills, several states of India Union is represented, underlining diversity and inclusion	7
Any Other	Government follows “catchment area policy” for govt. Colleges which delimit the opportunities for students of Ziro valley to seek admission elsewhere. Hence, due weightage and opportunity is given to students from the local area, provided they fulfil eligibility criteria	

Given overleaf is the summary statistics of Admissions to various batches for the current academic year.

### B. Departmental Seminars

Student-centric Departmental Seminars, held under the guidance of an invited resource person, has been one of our best practices. Given below are the details of the Seminars of the current academic year:

*Table 2. 4. Departmental Seminars of 2014-15*

<i>Department</i>	<i>Topic</i>	<i>Date</i>	<i>Resource Person</i>
English	20 <sup>th</sup> Century English Literature	August 23, 2014	Mr. Nending Ommo, Asst Prof, Dept of English, Govt. College, Yachuli, Arunachal Pradesh
Economics	Population of India	August 30, 2014	Mithi Perme, ST, Government H.S. School, Ziro
History	Industrial Revolution	August 30, 2014	Dr. Jomyi Loyi, Asst. Prof. Government College, Doimukh
Geography	Climate Changes: Causes and Consequences	August 16, 2014	Dr. Utpal Talukdar, Asst. Prof, Saint Claret College, Ziro
Political Science	Panchayat Raj Institution: Role, Relevance and its impact on Village Councils of AP	August 23, 2014	Koj Tacho, Circle Officer, Government of Arunachal Pradesh, Limeking, Upper Subansiri Dist.

**Table 2. 3. Admission Statistics**

Class	Total Students enrolled			APST			Non-APST			General			SC			OBC			DAP (PwD) Differently Abled Person		
	Total	M	F	Total	M	F	Total	M	F	Total	M	F	Total	M	F	Total	M	F	Total	M	F
BA I	325	140	185	310	134	176	15	06	09	04	Nil	04	03	02	01	08	04	04	-	-	-
BA I Semester (Mass Com)	10	04	06	08	02	06	02	02	Nil	01	01	Nil	Nil	Nil	Nil	01	01	Nil	-	-	-
BA II Hons.	108	29	79	106	29	77	02	nil	02	Nil	Nil	Nil	Nil	Nil	Nil	01	Nil	01	-	-	-
BA II Pass	157	96	61	153	94	59	04	02	02	03	01	02	Nil	Nil	Nil	01	01	Nil	02	01	01
BA III Semester (Mass Com)	10	03	07	09	02	07	01	01	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil	-	-	-
BA III Hons.	82	18	64	78	17	61	04	01	03	Nil	Nil	Nil	Nil	Nil	Nil	03	01	02	-	-	-
BA III Pass	81	36	45	78	35	43	03	01	02	01	Nil	01	Nil	Nil	Nil	01	01	Nil	-	-	-
<b>TOTAL</b>	<b>773</b>	<b>326</b>	<b>447</b>	<b>742</b>	<b>313</b>	<b>429</b>	<b>31</b>	<b>13</b>	<b>18</b>	<b>09</b>	<b>02</b>	<b>07</b>	<b>03</b>	<b>02</b>	<b>01</b>	<b>15</b>	<b>08</b>	<b>07</b>	<b>02</b>	<b>01</b>	<b>01</b>

**C. Workshops and Seminars held and/or attended by students in the institute:**

1. Soft Skills Program by Sun@Beams, Inc, Kolkata (July 16-17, 2014 for I Sem B.A.)
2. ASK Program (August 1-2, 2014 for II & III BA)
3. Media Study Tour at Itanagar from 22<sup>nd</sup> – 23<sup>rd</sup> August 2014 by students of Mass Communication, escorted by Kenpi Riba, Asst. Prof. Dept. of Mass Communication.
4. Interaction Program, Indian Air Force on 31<sup>st</sup> October 2014 at Saint Claret College, Ziro.
5. Legal Awareness Program organized by State Legal Service Authority, Itanagar, Chaired by Shri. Budi Habung, District Session Judge & Secretary, SLSA, Itanagar on 15<sup>th</sup> November 2014.
6. Student of Department of Geography conducted field survey on ‘Prospects of Tourism Development in Ziro Valley’ from 6<sup>th</sup> – 10<sup>th</sup> November 2014.
7. Student of Department of Geography conducted field survey on ‘Socio-cultural conditions of Monpas in and around Tawang Township’ from 21<sup>st</sup> – 26<sup>th</sup> December 2014.

**D. Faculty Statistics**

During the academic year, a couple of faculty resigned as they were selected for UGC-sponsored vacancies in government colleges. The vacancies so emerged were filled promptly. As of today, the Faculty statistics are as follows:

*Table 2.5a. Educational Qualification of Teaching Faculty (includes librarian as well.)*

Highest Qualification	Associate Professor		Assistant Professor		TOTAL
	Male	Female	Male	Female	
<b>Permanent Staff</b>					
PhD	01		01		02
M Phil				01	01
P G			03	02	05
<b>Probationary/Temporary Staff</b>					
PhD					
M Phil			02	01	03
P G			06	04	10
BE			01		01
<b>GRAND TOTAL</b>	<b>01</b>		<b>13</b>	<b>08</b>	<b>22</b>

Table 2.5b. Educational Qualification of Visiting Faculty  
(not all faculty have taken courses this year; but are enlisted.)

Highest Qualification	Associate Professor		Assistant Professor		TOTAL
	Male	Female	Male	Female	
<b>Visiting Faculty</b>					
PhD	01				01
M Phil			02		02
P G			02		02
<b>TOTAL</b>	<b>01</b>		<b>04</b>		<b>05</b>

Table 2.5c. Summary Statistics of the Faculty

Sl. No.	Particulars	Tally	Percentage
1.	Total No. of Teaching Staff (including Librarian)	22	
2.	With PhD as the highest degree	2	9.1%
3.	With M Phil as the highest degree	4	18.2%
4.	With PG as the highest degree	15	72.7%
5.	With NET/SLET/PhD	13	62.0%
6.	Faculty involved in Research	6	27.2%
7.	Permanent Staff	8	36.4%
8.	Within AP : Outside AP Ratio	13:9	1.4:1
9.	Male : Female Ratio	14:8	1.7:1

Table 2.6c. Non-Teaching Staff Statistics and Comparative Statistics

Sl. No.	Particulars	Tally	Percentage
1.	Total Number of Non-Teaching Staff	23	
2.	Of the N of Non-Teaching Staff, Number of Office and Finance Staff	5	
3.	Male: Female Ratio	14:9	1.6:1
4.	Teaching: Non-Teaching Ratio	22:23	1:1.05
5.	Total Male: Female Ratio (all staff)	28:17	1.6:1

**E. Workshops and seminars attended by the Faculty:**

1. A workshop on “Training of Trainers” was organized by Rajiv Gandhi National Institute of Youth Development, Dimapur from 26<sup>th</sup> to 30<sup>th</sup> July 2014. It was attended by Ms. Withoam Socia, NSS coordinator.
2. Training Program on SAP at Saint Antony’s College, Shillong from 11<sup>th</sup> -17<sup>th</sup> July 2014 by Sayan Dey and Timothy Nima, Asst. Prof. Dept. of ICT and Mass Communication respectively.

3. III International Congress of Claretian Educators at Bangalore from 29<sup>th</sup> – 05<sup>th</sup> October 2014 attended by Dr. (Fr.) Paulson V. Veliyannoor, Principal and Bhaboklang Sohkhlet, Staff Coordinator.
4. Awareness Seminar on ‘Drug Abuse’ organized by Hija Officers Welfare Society and Apatani Youth Association at Government H.S. School, Hija. Dr. (Fr.) Paulson V. Veliyannoor and Fr. Allwyn Mendoz attended as Resource Persons.

#### **F. Library Resources:**

The College maintains a well stacked library which is updated periodically. The entire library space has been redesigned and KOHA installation was fully completed and made functional. The faculty makes extensive use of the facilities in the library encouraging students at the same time. Assignments and projects are assigned to the students from within and outside the syllabi so that they explore the contents of the library. Off periods of the day are allotted to students as library hour when they can read and consult the books in the library for various academic needs.

#### **Library Resources:**

<i>Description</i>	<i>Number</i>
Total Number of Books	10,105
Total number of Journals	31
Total number of Periodicals	16
Total number of Newspapers	4

#### **G. SCCZ Certificate (Add-On) Courses**

SCCZ offers a variety of certificate courses of varying duration for its own students as well as for the interested public. The following Certificate Courses were available in the last academic year (2014-2015).

1. Communicative English with Language Lab (July 08-14, 2014)
2. Soft Skills (July 16-17, 2014)
3. Diploma in Computer Applications (six months course)
4. SAP (Six months course)
5. Certificate Course in Tourism Management (July 16-26, 2014)
6. ASK Program (August 1-2, 2014)

### **CRITERION 3: RESEARCH, CONSULTANCY, & EXTENSION**

#### **A. Promotion of Research:**

- Research Seed Money provision (Rs.50,000)
- Interest-free loans for purchasing PCs
- Installation of Airtel 3 G tower on campus for the academically productive use of staff and students has been initiated at the interest and request by the Management to Airtel authorities. It is expected to be completed in Feb-March 2015.

#### **B. Workshops/Seminars/ Training Programs for Capacity Building for staff and students**

- Field studies/surveys were conducted every year by the department of Anthropology, Geography and Mass Communication. They are aimed at sharpening the research and interest, skills, and experience for both staff and students. In the current academic session, following are the study programmes were conducted by these departments:
  - 22 to 23 August, 2014- Media Study Tour by the department of Mass Communication at Itanagar.*
  - 6 to 8 November, 2014- Field Survey conducted by the department of Geography at Ziro.*
  - 21 to 26 December, 2014- Field Survey conducted by the department of Geography at Tawang.*
  - 6 to 8 November, 2014- Field Survey conducted by the department of Anthropology at Hija Village.*

#### **C. Scholars Who Visited:**

- Dr. Jommi Loyi, Asst. Prof. Govt. College, Doimukh, Arunachal Pradesh was the resource person during the departmental seminar of History on the theme *Industrial Revolution* held on 30<sup>th</sup> August, 2014.
- Mr. Nending Ommo, Asst. Prof, Dept. of English, Govt. College, Yachuli, Arunachal Pradesh: Resource person for the Departmental Seminar of English, on the theme, *20<sup>th</sup> century English Literature*, on Aug 23, 2014.
- Koj Tacho, Circle Officer, Government of Arunachal Pradesh, Limeking, Upper Subansiri Dist.: Resource person for the Departmental Seminar of Political Science, on the theme, *Panchayat Raj Institutions: Role, Relevance and its impact on Village Councils of AP* on Aug 23, 2014.

#### D. Publications and Awards by Students & Faculty

Table 3.1. Faculty and Student Publications/Awards listing (current session)

<p>Departmental Newsletters: (By students, under the guidance of the faculty)</p>	<ul style="list-style-type: none"> <li>❖ 12<sup>th</sup> August 2014, department of Mass Communication released its newsletter <b>“CLARETINE GAZETTE”</b></li> <li>❖ 29<sup>th</sup> October 2014, department of Education released its newsletter <b>“EDUCERE”</b></li> <li>❖ Issues of the <b>“RESONANCE POST”</b> were released by the department of Mass Communication in October, 2014.</li> <li>❖ 15<sup>th</sup> November 2014, department of Pol. Science released its newsletter <b>“POLITICO”</b></li> <li>❖ 29<sup>th</sup> November 2014, department of English released its newsletter <b>“LINGUA FRANCA”</b></li> <li>❖ 13<sup>th</sup> December 2014, department of Geography released its newsletter <b>“ERDKUNDE”</b></li> <li>❖ 21<sup>th</sup> February 2015, department of Anthropology released its newsletter <b>“ANTHROPOS”</b></li> <li>❖ 21<sup>th</sup> February 2015, department of Economics released its newsletter <b>“FRUGALITAS”</b></li> </ul>
<p>College Wall Newspaper</p>	<ul style="list-style-type: none"> <li>❖ 19<sup>th</sup> November 2014, department of Mass Communication released the College Wall Newspaper <b>“CLARETINE CHRONICLE”</b></li> </ul>
<p>Arunachal Times Media Scholarship</p>	<ul style="list-style-type: none"> <li>▪ Ms. Hage Yami (III Sem. Mass Com) won the Media Scholarship of Rs.50,000 (in two year installments). She will have to publish sixteen news features in <i>the Arunachal Times</i>.</li> </ul>

### **E. Consultancy & Extension Activities**

- Awareness program on *Drugs Abuse* organized by Hija Officers Welfare Society and Apatani Youth Association (Dr. (Fr.) Paulson V. Veliyannoor, and Fr. Allwyn Mendoz were the resource personnel).
- On 31<sup>st</sup> October, 2014, *An Interaction Session* for II & III BA with Indian Air Force Officials was organized to expose them to various career opportunities under IAF.
- On 15<sup>th</sup> November, 2014, Legal Awareness Camp was held in the college auditorium.
- Collaboration with AIR: In October, 2014, Dr. (Fr.) Paulson V. Veliyannoor delivered an invited talk on “Youth and Drugs: A Deadly Combination” through All India Radio, Ziro.
- Collaboration with AIR: On 5<sup>th</sup> December, 2014, Dr. (Fr.) Paulson V. Veliyannoor delivered an invited Christmas message, through All India Radio, Ziro.
- NSS: Cleanliness Drive and Awareness Camp at Hija Village on 15-16, December 2014.
- NSS: On 7<sup>th</sup> February 2015, around 130 NSS Volunteers actively participated in the 1<sup>st</sup> ever Mega Blood Donation Camp cum Mass rally on eradication of drug abuse & crime held at Abotani hall, Ziro, Lower Subansiri District. On the same day 73 students donated blood in the civil hospital, Ziro.
- Claretine Association for Social Action (CASA): On 14<sup>th</sup> October, 2014, a day-long social work was conducted on campus by CASA, as an exemplar of “Swacch Bharat Abhiyan”.
- Claretine Association for Social Action (CASA): On 21 February 2015, a half-day social work was conducted on campus by CASA, as an exemplar of “Swacch Bharat Abhiyan” in view of NAAC PTV.
- Claretine Youth for Christ (CYC): Pre-Christmas Celebration was conducted on November 29, 2014.
- Claretian Universal Mission Day and Gastronomica Food Fest were observed and celebrated in the College



- **Departmental Seminars**

*Table 3.2. Departmental Seminars of the current session*

<i>Department</i>	<i>Topic</i>	<i>Date</i>	<i>Resource Person</i>
English	20 <sup>th</sup> Century English Literature	August 23, 2014	Mr. Nending Ommo, Asst Prof, Dept of English, Govt. College, Yachuli, Arunachal Pradesh
Economics	Population of India	August 30, 2014	Mithi Perme, ST, Government H.S. School, Ziro
History	Industrial Revolution	August 30, 2014	Dr. Jomyi Loyi, Asst. Prof. Government College, Doimukh
Geography	Climate Changes: Causes and Consequences	August 16, 2014	Dr. Utpal Talukdar, Asst. Prof, Saint Claret College, Ziro
Political Science	Panchayat Raj Institution: Role, Relevance and its impact on Village Councils of AP	August 23, 2014	Koj Tacho, Circle Officer, Government of Arunachal Pradesh, Limeking, Upper Subansiri Dist.

### **F. Consolidated Summary Statistics of Publications/Presentations/Continuing Education of Faculty**

The table given below captures the lifetime summary statistics of the publications, presentations, conference/workshop/seminar attendance as part of their continuing education:

*Table 3. 3. Lifetime Publications/Presentations Statistics of the Faculty*

<i>Sl. No.</i>	<i>Particulars</i>	<i>Number</i>
1.	Books/Chapters in Books Published/Edited	06
2.	Journal Articles Published	12
3.	Book Reviews published	80
4.	General articles (poems, newspaper or magazine articles, etc.)	06
5.	Conference/Seminar Presentations (Paper/Poster presentations)	18
6.	Conferences/Seminars/Workshops attended	95

### **G. Awards Received by SCC for its Service to Society**

- The Government of Arunachal Pradesh honored Saint Claret College, Ziro, for its commendable services to the field of higher education and society with a “Commendation Certificate” declared on the 66<sup>th</sup> Republic Day (26/01/2015) and conferred on the 29<sup>th</sup> Statehood Day of Arunachal Pradesh (20/02/2015).
  
- The Directorate of Higher and Technical Education honored Saint Claret College with the “Best NSS Unit Award of 2014” with a Citation and Plaque at the XV Annual Conference of Higher and Technical Education, Itanagar, on February 17, 2015.

## **CRITERION 4: INFRASTRUCTURAL AND LEARNING RESOURCES**

Some of the new innovations and infrastructural additions in the current academic year are as follows:

### **1. Addition of a fourth bus to the fleet**

As the number of students increased in the current academic year, the College purchased a fourth bus for the travel convenience of the students and the staff.

### **2. Airtel 3G Tower**

The lack of affordable internet facilities has hindered proper and prompt communication as well as research possibilities. Though high speed internet facility through satellite connectivity was available, it was limited to the administrative needs of the College due to its exorbitant cost and user limitations. The Management took initiative to make a special request to the Airtel authorities to set up a dedicated tower for the Claretines on Campus and consequently, a 3G tower is under construction, which is nearing completion and will become functional shortly. This facility will help staff and students easy and ready access to learning and research resources.

### **3. Refurbished IGNOU Office**

The IGNOU office was refurbished for easier accessibility and visibility, greater functional and administrative ease, and for larger working and storage space.

### **4. Claretine Honesty Shop**

A value-induced venture – Claretine Honesty Shop – was launched on November 14, 2014. The Shop, placed at a venue that is free of CCTV coverage, provides open and unsupervised access to stationery items. Students may freely walk in, check the price written on each box, and deposit the required money in the cash box kept open and take change if required. The Project has been greatly successful as 96% of honesty index has been recorded.

The entire project runs on trust capital. Such Honesty Shops have been tried out in a few Claretian schools elsewhere and have been found very successful. The purpose of the entire project is to train students to practice values in real life and learn values by doing.

### **5. Preliminary Sketches for the Professional Course Building**

The preliminary architectural sketches for the proposed professional courses block have been made. The proposed block will consist of basement, ground floor, first and second floors. The following facilities are included in the proposed building:

- Building is Basement 1 + Ground Floor + 2 Floors, with an covered atrium in front.
- Lecture Halls (size 40 & 60 seating capacities): 15.
- Mass Com Lab cum Classroom
- Computer Lab
- Psychology & Management Labs
- Seminar Hall - 1 : (Multipurpose: Can serve as classroom as well as rooms for regional/national/international workshops/seminars/conferences)
- Conference Hall: 1: (Multipurpose: Can serve as classroom as well as rooms for regional/national/international workshops/seminars/conferences)
- Meditation Room: 1 (for students of any religion to go in and pray.)
- Boys' Common Room: 1 (for boys who fall ill to rest. Serves as medical room as well.)
- Girls' Common Room: 1 (for girls who fall ill to rest. Serves as medical room as well.)
- Staff Rooms: 2 (with cubicles for staff.)
- Principal's Room
- Administrator's Room
- Admissions and Academic Office 1
- Examination Office: 1
- Accountant's Room: 1
- Boys' Toilets: on Basement and Second Floor
- Girls' Toilets: Ground and First Floors.
- Ramp: 1 (for the physically challenged.)
- Stair Case: 1
- Parking Space
- Indoor Games space
- Archives

The sketches are available at the PT Office for your reference.

#### **6. Earth-cutting for Basketball Ground and Ground Expansion**

The College has initiated earth-cutting in order to provide greater and varied sports and games facilities for the growing student community. Currently, the earth cutting is being done for setting up an additional basketball court. On completion of the task, the earth cutting will take place along the length of the football/cricket grounds in order to provide adequate playing area for related games.

#### **7. Redesigning of the Museum and Indigenous Cultural Exhibits**

The College had a small tribal Museum for the last 6 years. In the current academic year, the entire Museum was redesigned with strategic placement and greater visibility. The Museum currently resides along the three stairways: the stairway from the ground floor exhibits cultural artefacts of Arunachal Pradesh; the stairway from

the first floor hosts artefacts from the Rest of India; and the stairway to the auditorium holds those from various countries of the world.

On the opposite side of the Museums, photo collages of life in Arunachal are showcased, scenes culled from childhood games and play, village life and its contents, and architectural specimens and historical events.

The entire rationale of the Museum is to honor the land and people where the College is situated as well as to instill in the students a sense of pride and appreciation for one's own culture and to encourage them to preserve all that is bright and beautiful in own culture while being open to and receptive to what is good and true in other cultures of the country and the world. The Museum thus serves as a window to one's own cultural soul and a window to the world outside.

8. **Incinerator for Sanitary Pads** Disposal (under construction)  
An incinerator for the hygienic disposal of sanitary pads in the women's hostel is being constructed. The initiative was out of greater sensitivity to the needs and dignity of women as well as to provide a healthy and hygienic ambience in the hostel.
9. **Tiling of the Washing Area** at the Hostel  
The plate washing area of the hostel has been renovated in order to provide more healthy and hygienic atmosphere as well as to improve the aesthetic quotient of the hostel.
10. **Street Lighting**  
The road from College to the hostel has been lit up with street light. This has been done to serve two purposes: (1) greater security for the lady hostellers; (2) sufficient lighting in winter; (3) Risk-free use of the road.
11. **Mercy Café**  
As the student strength has increased, an additional food court has been permitted on Campus – Mercy Café – for the gastronomic convenience of the students. The Mercy Café is being owned and managed by one of the alumni of the College.

## **CRITERION 5: STUDENT SUPPORT & PROGRESSION**

### **A. Scholarships:**

The following scholarships were won by the Claretines:

*Table 5.1.*

<i>No.</i>	<i>Scholarship</i>	<i>Range</i>	<i>Type and Purpose</i>
1.	SJVN Jubilee Scholarship	Rs. 24,000 each (for three years)	Merit based. 07+06= 13 Claretines received
2.	The Arunachal Times Media Scholarship	Rs. 25,000 (each for two years)	Miss Hage Yami, BA III <sup>rd</sup> Semester, Dept. of Mass Communication
3.	APST Stipend	Rs. 4000 to 9000 (approximately)	95% of students have applied. Stipend is approved. Yet to receive the DD.

### **B. Co- and Extra-Curricular Activities:**

*Table 5.2.*

<i>Levels of Participation</i>	<i>Events Participated</i>	<i>Results/Participation</i>
National level	NSS Summer Adventure Camp (Hatkoti, near Manali)	4 NSS Volunteers Participated 1 Program Officer as the Coordinator for the Arunachal Delegates
State Level	State Commendation Award	Special Commendation for Saint Claret College Ziro for its excellent services for higher education. Declared on 66 <sup>th</sup> Republic Day. (Yet to receive.)
	Best NSS Unit Award 2014	Saint Claret College wins the Best NSS Unit of Arunachal 2014 Award at the XV Conference of Higher and Technical Education.
	Essay Competition organized by the Department of Police (APP), Lower Subansiri Dt	First, Second, and Third prizes.
College Level	Resonance 14: College Week	

### C. Alumni: Placement & Progression

Given below is an updated list of Alumni Placement & Progression:

Table 5. 3.

<b>Name</b>	<b>Placement</b>
Radhe Amung	<i>Assistant Professor, RGU, Itanagar</i>
Nich Menia	<i>Assistant Professor, DNGC, Itanagar</i>
Mudang Rakesh	<i>District Statistical Officer, Itanagar</i>
Hage Sambyo	<i>APCS</i>
Tadu Oppo	<i>APCS</i>
Rubu Rakesh	<i>State Bank of India, Ziro</i>
H. T. Rillung	<i>Lecturer, MTM B.Ed College, Ziro</i>
Duyu Sera	<i>Indian Army, Tawang</i>
Bullo Lampung	<i>Indian Air Force, Bangalore</i>
Rubu Ama	<i>Principal, Royal Blue Pine School</i>
Fr. Melansius Tado	<i>Priest (CMF)</i>
Licha Monju	<i>Teacher, Govt. of A.P</i>
Punyo Amung	<i>Teacher, SSA</i>
Hage Yassung	<i>Teacher, SSA</i>
Kime Yubbe	<i>Teacher, SSA</i>
Ajay Mom	<i>Teacher, SSA</i>
Michi Bida	<i>Teacher, SSA</i>
Habung Appa	<i>Teacher, SSA</i>
Kalung Yube	<i>Teacher, SSA</i>
Radhe Obing	<i>Teacher, SSA</i>
Tago Anu	<i>Teacher, SSA</i>
Tabia Pumi	<i>Teacher, SSA</i>
Tegri Taji	<i>Teacher, SSA</i>
Tap Sony	<i>Teacher, SSA</i>
Lori Makcha	<i>Teacher, SSA</i>
Techi Yach	<i>Warden, SSA</i>

<b>Name</b>	<b>Progression</b>
Radhe Amung	<i>MA, NET-JRF, Ph.D Research Scholar</i>
Tamo Tamoh	<i>MA</i>
Nani Payang	<i>MA, M.Phil</i>
Rubu Yama	<i>MA</i>

Pura Sai	MA
Dani Ani	MA
Nako Laling	MA
Radhe Tatung	MA, UGC-NET
Habung Obing	MA
Kago Tatu	MA
Leegang Chada	MA
Alka Rani Ojha	MBA
Hage Yami	MA, B Ed
H. T. Rillung	MA, B Ed
Mowsami Borgohain	MA, B Ed
Nich Menia	MA, NE-SLET
Duyu Sera	MA
Lee Yanching Khonjuju	MA
Mum Mida	MA, Diploma in Geoinformatics
Subu Ampu	LLB
Tabia Pumi	MA
Miss Tago Anu	MA, B Ed
Tonu Basar	MA
Usha Kumari Shah	MA
Avinash Kumar Choudhary	MA
Fr. Melansius Tado	CMF
Tailiang Loder	MA
Niten Munda	MA
Tage Ranka	MA
Dulley Ampu	MA
Miss Millo Kari	MA, B Ed
Tamo Moryang	MA
Tap Sony	MA, B Ed
Techi Yach	MA, B Ed
Bamin Dailyang	MA
Hage Yanga	MA, B Ed
Tage Bunyi	MA, M. Phil
Bengia Yapi	MA
Gyati Kanya	MA, M.Phil



Habung Mipu	MA, NET-JRF
Kago Gyaro	MA
Tasso Nako Nadho	MA
Budi Yami	MA
Mukhi Savetary	MA
Tana Nitu	MA
Tana Pumin	MA
Biku Aka	MA
Nyayom Lingu	MA
Chaya Taku	MA
Pura Jimi	MA
Tasso Ampa	MA

#### D. Student Progression

Table 5.4.

<i>Student progression</i>	<i>Percentage</i>
UG to PG	44.29% (2014)
PG to M.Phil/PhD	5.36% (Anth. & Geog. dept.)
Employed <ul style="list-style-type: none"> <li>• Campus selection</li> <li>• Other than campus recruitment</li> </ul>	27.08% (Geog dept.) NA

- The **Taj Group of Hotels** has recruited two of our current final year students of Saint Claret College, Ziro, for selection interviews.

## **CRITERION 6: GOVERNANCE, LEADERSHIP, & MANAGEMENT**

Some of the latest developments regarding governance, leadership, and management in the current academic year are the following:

### **1. Dedicated Support from the Governing Body**

The Governing Body has been very supportive for the accreditation process launched by the College as well as for the visionary growth of the College.

### **2. Approval of Diversification of Courses and Dateline of Development**

The Management has adopted diversification of courses as a priority in response to the needs of the youth of the State. Accordingly, decision has been taken to apply for B. Com from the next academic session (starting in July 2015). The application was submitted to the University on December 22, 2014, and the decision is awaited.

A Dateline for prioritized development sequence has also been adopted with the Silver Jubilee horizon in mind, as follows:

Table 6.1.

<i>Year</i>	<i>Event Hoped For</i>
2015	NAAC Accreditation, Cycle 1 Introduction of B. Com*
2017	Professional Course Block Becomes Functional Introduction of B. B. A.*
2018	Introduction of: B. A. Tourism* B. S. W.*
2019	Introduction of B. A. Psychology*
2020	Accreditation, Cycle 2
2022	Autonomous Status*
2024	Master's Programs*
2026	Accreditation, Cycle 3
<b>2028</b>	<b>Silver Jubilee</b>

\*Subject to proper permission from the University and/or State Government.

### **3. Approval of the Professional Course Block Construction**

I.D.A.Z. Design Consultants have been chosen as the architectures for the proposed professional courses' block. Accordingly, the preliminary drawings of the building have been received, reviewed, and accepted. Once the funds are in place, the construction of Block II is expected to begin.

**4. III International Conference of Claretian Educators**

The Principal, together with the Staff Coordinator, attended the III International Conference of Claretian Educators which saw brainstorming and active interaction among delegates from around 20 countries. The Principal, Dr. (Fr.) Paulson Veliyannoor, led a session on “Character Formation as Evangelization in the Multi-Religious Context Of India.” It was primarily a conference meant for exploration of collaborations and exposure for the staff in view of learning from mutual experience and international exposure.

**5. Reinforcement of IQAC**

Saint Claret College established the IQAC as early as 2004 (the second year of its existence) as a sign and fruit of its commitment to quality. In the past few months, the IQAC Office has been remodeled and made more organized and work-friendly.

**6. Collaborative and Participatory Preparation for Accreditation**

The NAAC accreditation stages and processes were initiated and sustained through a highly collaborative and participatory style of management. The entire teaching and nonteaching staff have been coopted for the work and consequently, fully involved in the preparation of the Self Study Report (SSR) as well as the Peer Team Visit.

## **CRITERION 7: INNOVATIONS AND BEST PRACTICES**

### **1. Morning Assembly**

An innovation of the current academic year is the introduction of a daily morning assembly. Being a college community, it was decided not to have a school-type assembly with students lining up outside. Instead, at the first hour of the day (9:05 AM), at the ring of the bell, all students together with the teacher, stand up in their respective classes, and through the public address system, a select group of students leads the assembly. A prayer hymn is sung, followed by greeting and announcement by the Principal/Vice Principal, wishing of birthday greetings if any staff is celebrating birthday on a particular day, and the Claretine Prayer. Occasionally, a radio jingle or advertisement created by the students of Mass Communication is aired.

The entire assembly takes around 5 minutes and has been found to be very effective in calling attention of the students to important news items and deadlines.

### **2. Giant Sized Permanent Projector Screens**

The College had three LCD projectors and one more was purchased for greater availability of AV resources. Two giant-sized screens were fixed permanently, one in the Conference Hall and the other, in the Auditorium.

### **3. Museum Re-Design**

As mentioned under Criterion 6, the already existing tribal artefacts' museum was re-designed and made more visible and organized at three levels – Arunachal Pradesh, Rest of India, and the World. The Museum is a creative attempt at encouraging students to honor and preserve their own culture while being receptive and appreciative of the human culture all over the world.

### **4. Claretine Honesty Shop**

One of the features of Claretian educational institutions is the innovative and ethically inclined practices. One such practice in place in several of our schools is Honesty Shops. At Saint Claret College, we inaugurated the “Claretine Honesty Shop” on November 14, 2014. It is a student-centered unique and creative ethical innovation, aimed at affirming the honesty and integrity of the students. The Claretine Honesty Shop works on honesty and trust capital. The Shop, with various types of stationery goods for purchase, remains open on all working days, with no shopkeeper to man it and with no security cameras rolling. Anyone who wants to buy any item available at the shop can simply walk in, look at the price chart, deposit the required amount in the cash box, and take the material, with no one watching except one's own ethical self. It is values in action.

## SAINT CLARET COLLEGE, Ziro

### REGISTER OF EMPLOYEES ( as on February 3, 2015)

#### A. MANAGEMENT STAFF

<i>Sl. No.</i>	<i>Name of the Faculty</i>	<i>Qualification</i>	<i>Staff ID</i>	<i>Department</i>	<i>Contact No</i>	<i>E-mail ID</i>
1.	Dr. (Fr.) Paulson Veliyannoor	PhD (NET, JRF)	SCC/M0302	Principal	09436047102 09856705501	principal@sccz.edu.in (official) frpaulson@gmail.com (personal)
2.	Fr. Allwyn Mendoz	M. Ed, NET PhD scholar	SCC/M1306	Vice Principal (Aca. & Stu. Aff.)	09615304025	viceprinci_ac@sccz.edu.in (off.) allwynm@gmail.com (per.)
3.	Fr. Walter Naveen	MA- pursuing	SCC/M1307	Vice Principal (Administration)	08014832424	viceprinci_ad@sccz.edu.in (off.) wnaveen@gmail.com (per.)

#### B. TEACHING FACULTY (FULL TIME)

<i>Sl. No.</i>	<i>Name of the Faculty</i>	<i>Qualification</i>	<i>Staff ID</i>	<i>Department</i>	<i>Contact No</i>	<i>E-mail ID</i>
1.	Mr. Bhaboklang Sohkhlet	M. Sc NET	SCC/T0827	Anthropology (Staff Coordinator)	<b>08014885106</b> 09402103029	bhaboklangs@gmail.com
2.	Mr. Tasso Tagia	MA	SCC/T1347	Economics	09774932963 08974378461	tassotagia@gmail.com
3.	Mr. Samtung Kungkho	MA	SCC/T1450	Economics	<b>09402649286</b> 08119050422	samtung11@gmail.com
4.	Mrs. Sonisha R. Syiem	MA, NET PhD scholar	SCC/T0511	Education	<b>09436055386</b> 08131847625	sonisha_rimai_syiem@yahoo.in cog-arunachal@rediffmail.com
5.	Dr. (Fr.) Paulson Veliyannoor	M. Sc, PhD, NET, JRF	SCC/M0302	Education	09436047102 09856705501	frpaulson@gmail.com
6.	Fr. Allwyn Mendoz	M. Ed, NET, PhD scholar	SCC/M1306	Education	09615304025	allwynm@gmail.com

7.	Sr. Daisy Mathew	MA, M Phil	SCC/T1137	English	<b>09436891034</b> 09856455964	dpalackal@gmail.com
8.	Mr. Dullely Loder	MA, NET	SCC/T1459	English	<b>08974387233</b> 09774235431	lynrinyat@gmail.com
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10.	Dr. Utpal Talukdar	MA, PhD	SCC/T0510	Geography	09436232385	utpal.talukdar12@gmail.com
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13.	Ms. Takhe Yami	MA	SCC/T0826	History	<b>08575376345</b> 08131925303	takheyami2014@gmail.com
14.	Ms. Mudang Tunya	MA	SCC/T1139	History	08732099478	budhitunya@gmail.com
15.	Mr. Henni Rina	MA	SCC/T1455	History	09615600425 09402618062	hennirina@gmail.com
16.	Ms. Withoam Socia	MA, NET	SCC/T0723	Political Science	09402496577 08794873814	socia.six@gmail.com
17.	Mr. Dani Lalyang	MA, NET	SCC/T0615	Political Science	08014910130	danilziro@gmail.com
18.	Mr. Koj Tatung	MA, M Phil, NET	SCC/T1449	Political Science	08732098995 09615141225	tatingkojtatung@gmail.com
19.	Ms. Kenpi Riba	MA, NET	SCC/T1348	Mass Com	08575590234	knpribal@gmail.com
20.	Mr. Sayan Dey	MMC, NET	SCC/T1451	Mass Com	<b>09615958194</b> 09577916319	sayan03oct@gmail.com
21.	Mr. Timothy Nima	BE (IT)	SCC/N1410	ICT	<b>09436641094</b> 09615791489	nimatimothy@yahoo.in
22.	Mr. Pankaj Brahma	MLIS, NET	SCC/T1457	Library	08415857270	brahma.pankaj13@gmail.com

### C. VISITING FACULTY

<i>Sl. No.</i>	<i>Name of the Faculty</i>	<i>Qualification</i>	<i>Department</i>	<i>Contact No</i>	<i>E-mail ID</i>
1.	Mr. Habung Tamang	M.A. PhD Scholar	Anthropology	09856536753	habungtamang@rediffmail.com
2.	Dr. (Fr.) Sabu George	M.BA, M Phil PhD	Economics	08105202584	sabukcmf@gmail.com
3.	Fr. Benoy Joseph	MA, M Phil PhD Scholar	Education	09436047607	benoycmf@gmail.com
4.	Manoj K. J.	MABJ	Mass Com	07761833144	manucmf@gmail.com
5.	Shaison Antony	MA Independent Filmmaker	Mass Com	9821747439	shaisona@yahoo.com

### D. NON-TEACHING STAFF

	<i>Name</i>	<i>Staff ID</i>	<i>Designation</i>	<i>Contact No</i>	<i>E-mail ID</i>
1.	Fr. Walter Naveen	SCC/M1307	Finance Officer	08014832424	viceprinci_ad@sccz.edu.in (off.) wnaveen@gmail.com (per.)
2.	Sr. Martha Kithan	SCC/N1413	Asst. Librarian	09856455964	--
3.	Mr. Ukil Ch. Doimary	SCC/N0402	Office Superintendent	09615168444	ukilsccz@gmail.com
4.	Mr. Tage Hailyang	SCC/N0904	Office Assistant	08730946911	iamhailyang@gmail.com
5.	Ms. Tamo Yanga	SCC/N1411	Cashier	08794821132	yengstamo@gmail.com
6.	Mr. Kalung Guro	SCC/N1208	Lab Assistant	08014204225	
7.	Ms. Susheela Indwar		Peon		
8.	Mr. Abiram Tigga		Driver		

9.	Mr. Tadu Tatang		Driver		
10.	Mr. Punyo Mali		Driver		
11.	Mr. Subu Ribya		Driver		
12.	Mr. Santhosh Lama		Handiman		
13.	Mr. Ngilyang Habung		Handiman		
14.	Mr. Millo Hangu		Handiman		
15.	Mr. Bikram Vishwakarma		Security		
16.	Mr. Akash		Janitor/Gardener		
17.	Mr. Jayanto		Janitor/Gardener		
18.	Ms. Berna Soy		Staff Cook		
19.	Ms. Babita Orang		Janitor		
20.	Ms. Anjalina Indwar		Hostel Cook		
21.	Ms. Sunita Surin		Hostel Cook		
22.	Ms. Amrit Munda		Hostel Cook		
23.	Ms. Elizabeth Thapnu		Hostel Cook		

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